



Kororareka Russell School Board of Trustees

Wednesday 24th November, 2021

Present: Natasha Jones (Staff Rep), Melissa Jackson (Principal), Erin Bomati, Rachel Holland (Presiding Member), Arthur Prentice, Louise Davey

Absent: Shane Maddren

Minutes: Melissa Jackson

Matters arising

Minutes passed moved Rachel, seconded Erin, all in favour.

Motion to retain ownership of Wananga until construction of new classroom completed.

Moved Natasha, seconded Louise, all in favour.

Move that Erin and Melissa put in an application to Pub Charities for both Solar Panels repair and Playground.

Moved Melissa, seconded Louise, all in favour.

Correspondence

Inwards - Ru Tauri, letter of resignation.

Letter from whanau not tabled. Chair working with NZSTA to develop a summative response.

Principal's Report

Student data was shared and discussed. Movement for 2020 - 2021 on track. No surprises in data. The BoT was shown the many ways we gather and sort data and what we do to turn it into information that is shared with them and with whanau.

Annual plan discussed - if a deliberate act has become business as usual it moves from the plan into BAU.

Draft budget 2022 for consideration. Recapping from October... This was drawn up with Jessica Zapelli who is comfortable that the use of funds would draw only on ops grants and not rely on fundraising. The distribution between budget areas is reasonable. However, this is presented as an aspirational budget and BoT members are asked to consider it carefully.

Administration	32%
Property Maintenance	45%
Depreciation	15%
Learning Resources	40%
Other Accounts	-6%

Budget - draft budget moved by Melissa, provisionally passed by all... Erin will email the specific question she would like clarified by Ed Services

Property - playground consultants visiting, MoE (Christie Uffindell) has opened a playground project

Solar - Arthur has been in touch with the original installer and has a quote.

Melissa will submit to Ed Services to see how it can be included in our budget.

Board Assurance

Principal's appraisal completed

Interim audit completed

Dates for 2022

General Business

Natasha has a contact that may be able to look at Pipehenge. Options discussed.

Melissa will be taking leave from the 23rd of Feb until the 3rd of March.

BoT dates for 2022 are in the principal's report. The first meeting is Tuesday the 22nd of February.

BoT training discussed. There is a need for all BoT members to understand processes so that they can engage safely with whanau and the community.

Presiding member Rachel Holland thanked the outgoing members Ru and Shane for their contribution over the past years.

Meeting closed 7.50

Next Meeting Tuesday Feb 22nd.