



Kororareka Russell School Board of Trustees

Wednesday 23rd March 2022

Present: Melissa Jackson (Principal), Rachel Holland (Presiding Member), Arthur Prentice,

Apologies: Louise Davey, Natasha, Erin

Minutes: Melissa Jackson

Meeting started

Minutes from the previous meeting passed as correct. Moved Rachel, seconded Melissa, passed unanimously.

Matters arising

Correspondence

Resignation from Louise Davey, dated 21st March 2022.
Moved Rachel, seconded Arthur, passed.

Chorus - letter explaining the installation of fibre to 26b Gould Street, Simon will contact the provider about the possible installation at 26a (School House).

Letter from Natasha, last meeting, thanks to all BoT members for the experience and wishes us the best.

2022 Report

Questions regarding how we are consulting and communicating with a plan to

Correspondence out

Rachel will email Louise to accept her resignation.

Principal's Report

2022 Report

Questions regarding how we are consulting and communicating with a plan to Financial report

Financial report accepted

Discussion about the policy review

Need on principal's report - assurance that identified risks and hazards are being monitored and controlled.

Board Assurance

Draft Annual Financial Report submitted to BDO (Auditors)

Hazards - identified after weather - area coned off, hazards cleared.

General Business

Principal's Appraisal

Presented to members attending. Discussion of how the appraisal worked.

Melissa met with Roger several times to discuss the current state and share some ideas for goals. Roger spent 4 days in school over terms 2, 3 and 4. During that time he looked at the 4 aspects of the Professional Standards for Principals...Culture, Pedagogy, System, Partnerships and Networks. He examined school processes including financial and staffing information. He observed teaching and learning. The final report was written, drawing on the contexts of 2020/2021 and the recommendations were discussed.

Property

Nga Iti Kahurangi - MoE-funded project starting with a site audit in May.

Pool - painted several years ago but preparation not suitable to last. Subsidence of the small pool.

Solar panels - rectifier part needed. Motion that Arthur will follow up and get the part purchased and installed. Move , Rachel seconded, passed.

In committee 18.30

Out of committee 18.40

Training Thursday 31st March - overview of governance, elections,

Meeting closed 6.50

Next Meeting Wednesday May 25th.