



## **Russell School Board of Trustees 2021**

Meeting of: Tuesday, March 9 2021

Held in: Russell School Staffroom

Meeting began: 5:30 PM

### **PRESENT**

Melissa Jackson (Principal), Shane Maddren (chairperson), Erin Bomati, Ru Tauri, Louise Davey

### **APOLOGIES**

NIL

### **MINUTES**

Bianca Kindler

### **Matters Arising:**

### **BOT ELECTIONS**

Election for the role of chair: Shane Maddren elected by all. Shane accepts.

Return officer for BOT elections needed. Vacant roles in BOT will be parent elected. NZ STA needs to be notified.

Question: Do we need a staff representative? Louise Davey will check with STA.

Time frame: ?

### **BUDGET**

The budget has been approved, small adjustments are still expected, but nothing major. An amount had been put aside for tech, but TVs were donated so there is budget left there. The Chromebooks are a success so a suggestion is to invest in more.

Solar system. Erin Bomati asks what the path forward is, asks for more information. Latest update: We have no batteries, but feed all energy straight into the grid. We will need a dual system that can also feed into batteries. We need a new inverter to do this. Erin Bomati will reach out to a local company, Shane Maddren can assist with that conversation.

### **CHARTER STRATEGIC PLAN**

The current school charter needs updates and condensing to about 2 pages. Critical element: Motto. Ru Tauri proposes to draft a new version for review by the BOT, to be shared and

reviewed by email. All agree. Melissa Jackson mentions that a community consultation was done in the past. It is worth reviewing and including the results in this.  
Time frame: one week until first draft - March 16 2021.

### **PROPERTY UPDATE**

THAT we will utilise SIP funding to complete the Autex cladding.

MOVED Melissa Jackson    SECONDED    Louise Davey and all

#### Kids activities

If parents want to engage kids in activities after school, how do we get involved as a school?  
Current examples: cricket, tennis and sailing. Cricket is run by parents, Sailing and Tennis by local clubs. We share as much information as we can. School can supply their facilities for after-school use.

#### CCTV

What is our policy relating to CCTV use and privacy? Only the principal currently has access to viewing the footage. Footage is only stored for a limited time. We need a policy, especially to protect teachers. Suggestion by principal: yearly subscription to SCHOOLDOCS - an NZ service providing access to baseline policies that may be adjusted to our school. She has sent a link for approval by BOT members. This will be a useful tool not just for CCTV policy, but for guidance on updating all our policies.

ACTION ITEM: BOT members to review SCHOOLDOCS subscription before next BOT Meeting.

**In Committee: 6.25**

**Out of committee: 7:45**

**Meeting closed: 7:50 PM**

**Next Meeting: May 19**