



Kororareka Russell School Board of Trustees

Wednesday 24th March 2021

Present: Shane Maddren (Chair), Louise Davey, Erin Bomati, Melissa Jackson (Principal), Ru Tauri

Apologies: none

Meeting started 5:34, Welcome from Shane

No minutes from previous meeting currently available – these will be circulated by the end of week 10.

#### Correspondence

Jason – autex price accepted by all and we have responded to Jason (Griffiths)

Water tank quote for Simon to review

Outgoing – Shane to acknowledge debrief, review and next steps for whanau concerned about the Tsunami response.

#### 1. Tsunami Response

- Evacuation bag to be established and stored in the sick bay
- Path to the top of Gould Street to be straight up Robertson.
- Groups of 15 –20 with adults depending on staff
- Flowchart procedure to be designed and shared with whanau by the end of term 2
- CD recommendations shared – to be included in procedure.

Many thanks to whanau who shared experiences and great ideas.

#### 2. School policy – cycle of review and maintenance discussed.

Motion: Russell School Board of Trustees to subscribe to SchoolDocs for 2021

Moved: Shane

Seconded: Louise

#### 3. Elections discussed.

Motion: That Pamela McManus be appointed returning officer for our mid-term election of 3 seats.

Moved: Melissa

Seconded: Erin

#### 4. Property

- no update from Avail – classroom site plans still with the MoE
- Poplar tree trimming requested by Trustpower helicopter – Melissa to follow up with Kent
- Caretaker – transparency in employment process, performance management delegated to Deputy principal, Board Chair to approve all extra payroll expenditure.
- Solar power – Erin has contacted Hubands and a local rep is coming to check it out.

#### 5. Charter

Presented by Ru – an excellent draft, Melissa will tweak to fit the format of the current strategic planning documents.

#### 6. Wharf Sports 2021

A terrific success – many thanks to Bronwyn Fulton for organisation and the wider community for their involvement.

Next year will be the 50th year?

Shane will investigate applying for a Far North community funding grant to pay for the transport needed to bring our kura together.

A vote of thanks was moved by the BoT for the following supporters; The Clifford whanau, Diane Wynyard, Barbara Shortland, Linda Blomfield, Diane Smith, Rowena Storey, Russell 4-Square, Russell Playcentre, Ashleigh Parlane-Peters, Butterfish Cafe, Hellhole Cafe and Heather Lindauer.

Meeting ended 7.40

Next meeting May 19th 5.30